

**Township of South-West Oxford  
Additional Residential Units (ARUs)  
Process Questionnaire (DRAFT August 2023)**

Question	Answer
<p>1 What Zone is the lot located in?</p> <p>a) Is an 'Additional Residential Unit' a 'permitted use' in the Zone? ARUs are permitted in R1, R2, R3, V, RE, RR, A1 and A2 Zones, subject to various requirements in the <a href="#">Township Zoning By-law</a>, as amended by <a href="#">By-law No. 43-2023</a>; and,</p> <p>b) Is the primary dwelling a single detached, semi-detached or street fronting townhouse?</p> <p>If yes to 1 a) and 1 b), continue to Question 2. If no to either 1 a) or 1 b), an ARU is not permitted.</p>	
<p>2 Does the lot contain a boarding or lodging house, a group home, a garden suite, a converted dwelling, a duplex dwelling, a mobile home or a bed and breakfast, as defined in the Township Zoning By-law?</p> <p>If yes, an ARU is likely not permitted, please <a href="#">Contact a Planner</a>. If no, continue to Question 3.</p>	
<p>3 Does the lot and proposed ARU(s) meet all the Zoning Requirements?</p> <p>All ARUs must meet the requirements of Zone in which the lot is located and the requirements of Section 6.4.2.</p> <p>If yes, continue to Question 4. If no, <a href="#">Contact a Planner</a> to discuss submission of an application for Minor Variance or Zone Change.</p>	
<p>4 Is the lot located in a settlement served by a municipal sewage system and/or municipal water system?</p> <p>If yes, submit <a href="#">Form F060 ARU Sewage and Water System Capacity Confirmation Form</a> to the County to determine whether there is municipal water and/or sewage servicing capacity available for the proposed ARU(s). Continue to Question 6.</p> <p>If no, or 'water only' service, contact a well and/or septic system installer/designer to determine the capacity of the private services on the lot and what modifications may be necessary to meet Ontario Building Code. Continue to Question 5.</p>	
<p>5 Is the proposal for an ARU in a detached building on an agricultural lot?</p> <p>If yes, <a href="#">Contact a Planner</a> to discuss submission of an application for Minor Variance. If no, continue to Question 6.</p>	
<p>6 Do you have plans and drawings prepared and all required servicing confirmation and design details?</p> <p>If yes, prepare a Building Permit application to be submitted to the Township. See <a href="#">Township website</a> for details on submission requirements and other municipal requirements.</p>	