





feedback signs. They are also proposing to relocate the community boundary signs.

- Oxford Road 10 (Culloden) – align the 60km/hr speed limit signs with the build up area, relocate the community boundary signs and install electronic feedback signs.
- Oxford Road 10 (Verschoyle) – installation of flexible delineators, and to better align the posted speed limit signs with the development area of the community.
- Oxford Road 27 (Dereham Centre) – install electronic speed feedback signs and relocate community boundary signs to better align with the development area. The County is also proposing street lighting within Dereham Centre. It was noted that warrants were not met for an all-way stop condition within Dereham Centre.

County staff advised that the next steps in the process will include issuing and delivering public notice to all residents within the study area. The proposed recommendations outlined above will be brought forward to County Council in June. Members of the public will have the opportunity to address these recommendations at County Council in June. Following implementation of the proposed traffic calming measures, staff will continue to monitor speed data within the study areas.

Members of Council discussed the benefits of relocating community boundary signs and suggested that this will only result in motorists maintaining a higher rate of speed as they enter the built-up area. The implementation of rumble strips was also discussed. Members of Council suggested that these are effective at reducing traffic speeds – they are visual markings and have some texture. Discussion also took place in relation to the effectiveness of flexible delineators. It was noted that these have had to be replaced frequently upon installation but it is hoped that as motorists get used to these, they will be effective in reducing traffic speed in areas with wider road shoulders such as Verschoyle.

Works Superintendent Adam Prouse requested clarification in relation to lighting within the villages. It was confirmed that the County would fund the capital costs associated with the projects and that the Township would assume the responsibility of the maintenance costs.

Councillor Ypma suggested alternative traffic calming measures such as narrowing roadways with planter boxes, curbs, etc.

#### 7:20 p.m. - Peter Kuntz, Speeding in Dereham Centre

Peter Kuntz, Dereham Centre resident, addressed Council in relation to his concerns about speeding in the community. He suggested that more enforcement is needed.

Resolution No. 4 Moved by Peter Ypma  
Seconded by George Way

RESOLVED that the Council of the Township of South-West Oxford allow other members of the public in attendance at the meeting to speak in relation to speeding within Township settlement areas and rural clusters.

DISPOSITION: Motion Carried

Martin Harry, Foldens

Martin Harry advised that there are a lot of young kids in the settlement areas again and motorists are driving too fast. He suggested that speed warning signs be used within settlement areas.

Roisin Gaunt, Dereham Centre

Roisin Gaunt commented on her observations in relation to speeding within Dereham Centre and the dangers that this poses to her young children. She suggested a four-way stop in Dereham Centre and questioned why this hasn't been implemented. It was noted that the traffic volume in this area doesn't meet the criteria to implement a four-way stop and that the data shows that it may pose a safety risk if it is used in an area that motorists would not expect an all way stop.

Marg Murray

Marg Murray questioned why 2019 collision data was used in the speed analysis. Mr. Gross advised that this is the most recent information published by the Ministry of Transportation.

7:35 p.m. - Development Planner Spencer McDonald: Public Meeting re: Zone Change Application ZN 4-22-04 submitted by Adam & Carley Barnim, whereby the lands described as Part Lot 21, Concession 3 (Dereham), Township of South-West Oxford will be zoned to permit the development of an additional residential unit within a proposed detached accessory structure

Resolution No. 5 Moved by Valerie Durston  
Seconded by Peter Ypma

RESOLVED that the Council of the Township of South-West Oxford move into public meeting at 7:35 p.m. to consider zone change application ZN 4-22-04

submitted by Adam & Carley Barnim, whereby the lands described as Part Lot 21, Concession 3 (Dereham), Township of South-West Oxford will be zoned to permit the development of an additional residential unit within a proposed detached accessory structure.

**DISPOSITION: Motion Carried**

Development Planner Spencer McDonald explained that the application for zone change proposes to rezone subject lands from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)' to permit an additional residential unit within a proposed accessory building. The subject lands are described as Part Lot 21, Concession 3 (Dereham), Township of South-West Oxford. The lands are located on the east side of Culloden Line, between McBeth Road and Ebenezer Road, and are municipally known as 293490 Culloden Line.

The proposed additional residential unit will be located in the upper floor of a proposed detached accessory building, approximately 96 m<sup>2</sup> (1,026 ft<sup>2</sup>) in size. The lands to be rezoned have an approximate area of 10.9 ha (27 ac), and are occupied by a single detached dwelling and an accessory structure that is currently under construction. The proposed additional residential unit will be located in an existing cleared area to the northwest of the dwelling. The majority of the subject lands are wooded and portions contain provincially significant wetlands.

It is noted that an Environmental Impact Study (EIS) was also prepared and submitted in support of the application. The original report for ZN4-22-04 was deferred by Township Council (April 19, 2022) to allow the applicant an opportunity to have this document prepared, to the satisfaction of the Upper Thames River Conservation Authority (UTRCA). This has now been completed, and is addressed in the 'Agency Comments' section of this report.

Mr. McDonald advised that the zone provisions for additional residential units are not yet in place in South-West Oxford; however, they are anticipated in June of this year. In looking at zone provisions established in other areas, we anticipate that there will be a lot of similarities locally.

Planning staff are generally supportive of the proposed rezoning, as it is consistent with the direction of the Provincial Policy Statement and maintains the intent and purpose of the Official Plan with respect to additional residential units.

Questions from Council:

Councillor Durston expressed her support for the applicant. Councillor Ypma questioned if they intended to add an additional residential unit to the existing accessory structure. He questioned if the proposed unit is intended to be for storage and an additional residential unit above. The applicant, Jeff Nelson, confirmed that they are proposing a new structure on the subject lands for the additional residential unit and storage.

Comments from the Applicant:

Carly and Adam Barnim and Jeff Nelson own the subject lands. They addressed Council and advised that their goal is to add an additional residential unit on this property to serve as affordable and stable housing for himself and his son in the future. Mr. Nelson commented on some of the personal challenges that his son faces and why this is important to his family.

Carly Barnim advised Council that they have worked closely with the UTRCA to ensure that their development plans will not have a negative impact on the natural features of their property. They are committed to being stewards of the land and are grateful for having come to an agreement with the UTRCA to allow the additional residential unit. The proposed ARU will not result in loss of agricultural lands. The property can accommodate the services required for the ARU and will make use of the existing driveway.

In response to an inquiry from Councillor Ypma, the applicant advised that they have no intention of operating a business from the property.

Comments from Members of Public:

No member of the public spoke in support of or opposed to the zone change application.

Resolution No. 6      Moved by Paul Buchner  
                                Seconded by George Way

RESOLVED that the Council of the Township of South-West Oxford reconvene in regular session at 8:00 p.m.

DISPOSITION: Motion Carried

Resolution No. 7 Moved by George Way  
Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford approve the zone change application submitted by Adam & Carley Barnim, whereby the lands described as Part Lot 21, Concession 3 (Dereham), Township of South-West Oxford will be zoned to permit the development of an additional residential unit within a proposed detached accessory structure.

DISPOSITION: Motion Carried

7:45 p.m. - Frank Gross, Manager of Transportation and Waste Management and Pamela Antonio, Supervisor of Waste Management re: Transitioning the Blue Box Program to Extended Producer Responsibility

Frank Gross, Manager of Transportation and Waste Management and Pamela Antonio, Supervisor of Waste Management provided a presentation to Council in relation to transitioning the blue box program to extended producer responsibility. They commented on the province's goals and objective in relation to the initiative and provided a summary of the new blue box program regulation. The province's objective is to create a circular economy.

The County of Oxford is expected to transition to the new program by December 31<sup>st</sup>, 2025. During the transition period (July 1<sup>st</sup>, 2023 to December 31<sup>st</sup>, 2025):

- County continues as the Waste Management Authority for all Area Municipalities, coordinates and/or contracts out all eligible Blue Box Program services.
- County will continue to receive Blue Box program funding of approximately 50% until the end of 2025.
- County to continue to report to Resource Productivity & Recovery Authority (RPRA) on County and contracted Blue Box programs.
- Discussion took place regarding sources and materials that will be eligible and not eligible for roadside collection under the new program and regulations established by the province. It was noted that this will create gaps within the community with respect to property uses that are eligible for collection and not.
- The County will need to continue to work through the transition of the service with the province and address now waste management needs of non-eligible sources and properties will be addressed. Data shows







savings of approximately \$2,800 to complete both doors this year with the lowest bid.

Resolution No. 10      Moved by Peter Ypma  
   Secinded by Paul Buchner

RESOLVED that the Council of The Township of South-West Oxford receive Report CAO 08-2023 entitled "Accessible Doors for Beachville Museum Sheds" as information;

AND FURTHER THAT Council approves the purchase and installation of the two (2) automatic accessible doors at a cost of \$8,220.00 + applicable taxes for installation in the Beachville Museum barns;

AND FURTHER THAT Council authorize the use of the Township's modernization fund to move forward with the project in 2023.

DISPOSITION: Motion Carried

CL 25-2023: Recommendation from Environment and Energy Innovation Committee re: SWOX Zero Waste Committee

Clerk Julie Middleton provided Council with a report to provide them with an update in relation to the Township's Zero Waste initiatives and to bring forward a recommendation from the Township's Environment and Energy Innovation Committee in relation to next steps.

Resolution No. 11      Moved by Peter Ypma  
   Secinded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford receive report CL 25-2023: Recommendation from Environment and Energy Innovation Committee re: SWOX Zero Waste Committee as information;

AND FURTHER THAT the Township's Zero Waste Committee hereby be dissolved;

AND FURTHER THAT the Terms of Reference for the Environment and Energy Innovation Committee be amended to add the following responsibilities in relation to the Township's zero waste initiatives;

- To make recommendations to Council to define “zero waste” for Township facilities;
- To conduct a baseline of outputs from Township facilities to see where the Township is currently, and report to Council following the implementation of zero waste to show progress and success of transitioning to zero waste;
- To facilitate the Township’s transition to zero waste as defined by the Committee;
- To develop a communications plan to residents and users of Township halls, parks and facilities regarding the Township’s transition to zero waste
- To explore the options and associated costs that will be a result of the Township’s transition to zero waste;
- To explore the various methods and options available for dealing with waste generated within Township facilities;
- To periodically report to Council on the status and outcomes of the Township’s transition to Zero Waste until the end of the current term of Council.

AND FURTHER THAT David Schell be appointed to the Township’s Environment and Energy Innovation Committee;

AND FURTHER THAT Council provide direction to staff to proceed with installing a hand dryer in the basement washroom at the municipal office for cost of \$320 plus HST.

DISPOSITION: Motion Carried

DD 10-2023: Greenworld Municipal Drain Tender Results

Julie Middleton presented Council with a report to present them with the results of the tenders received for the construction of the Greenworld Municipal Drain 2023. The call for tender closed on May 10th, 2023. Staff is recommending that the lowest bid be accepted for this project.

Resolution No. 12      Moved by George Way  
                                    Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford receive report DD 10-2023: Confirmation of Drainage Tender for the Greenworld Drain for information;

AND FURTHER THAT the tender submitted by Robinson Farm Drainage Limited in the amount of \$77,031.00 plus HST for the construction of the Greenworld Municipal Drain 2023 be approved.

DISPOSITION: Motion Carried

DT 01-2023: 2021 Net Surplus Allocation to be transferred in 2022

Deputy Treasurer Brooke Crane provided Council with a report to provide them with a recommendation in relation to reserve allocations in 2022 based on the 2021 net surplus, in keeping with the Township's Reserve Policy.

Resolution No. 13 Moved by George Way  
Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford receive report DT 01-2023: 2021 Net Surplus Allocation in 2022 as information;

AND FURTHER THAT Council approved the transfer of 2021 surplus funds totalling \$490,549.00 to the following reserves in 2022:

Reserve Name	Amount
Working Capital	\$146,790.00
Health Services – Recreation	\$24,304.00
Policing Operations	\$2,104.00
Disaster Relief	\$53,317.00
Fire	\$11,626.00
Public Works – Paving	\$133,985.00
Public Works – Equipment	\$62,685.00
Climate Change/Energy Reserve	\$8,481.00
Building	\$47,257.00
Total 2021 Surplus	\$490,549.00

AND FURTHER THAT Council approves the transfer of \$78,345.00 from the following reserves in 2022 to cover the following deficits of 2021:

Reserve Name	Amount
Tax Stabilization	\$(7,642.00)
Drainage	\$(50,717.00)
Waste Management	\$(19,986.00)
Total 2021 Deficit	\$(78,345.00)

To record the following net 2021 surplus in 2022:

Net 2021 Surplus	\$412,204.00
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DISPOSITION: Motion Carried

**Discussion Items**

**SWOX Business Representative - Rural Oxford Economic Development Corporation**

Members of Council suggested Arie VanGinkel, John DeBryun or George Klosler as potential representatives on behalf of the Township.

**Proposed Resolution re: Call to End Homelessness**

Resolution No. 14 Moved by Valerie Durston  
Seconded by Peter Ypma

WHEREAS the homelessness crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;

WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;

WHEREAS homelessness requires a range of housing, social service and health solutions from government;

WHEREAS homelessness is felt most at the level of local government and the residents that they serve;

WHEREAS municipalities and local social service providers are doing their part, but do not have the

resources, capacity or tools to address this complex challenge; and,

WHEREAS leadership and urgent action is needed from the federal and provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

THEREFORE BE IT RESOLVED THAT Council of the Township of South-West Oxford call on the federal and provincial governments to urgently:

- i. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- ii. Commit to ending homelessness in Ontario;
- iii. Work with Association of Municipalities of Ontario (AMO) and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services, Ministry of the Solicitor General; the Minister of Health, MPP Ernie Hardeman and MP Dave MacKenzie; to the Association of Municipalities of Ontario; County of Oxford and all area municipalities.

DISPOSITION: Motion Carried

**Agenda Items & Correspondence**

#94 - Review of A Place to Grow and Provincial Policy Statement - County Council Report 2023-126

#95 - 2023 Association of Municipalities Ontario (AMO) Delegation Form

#96 - Correspondence - AORS Public Works Trade Show

#97 - SWPH News Release re: SWPH to pause COVID-19 dashboard

#98 - LPRCA Board of Directors Meeting Minutes of April 5, 2023



DISPOSITION: Motion Carried

#102 - City of Cambridge Resolution re: Support for Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

#103 - Township of Armour Resolution re: Water Aerodromes

#104 - Municipality of Wawa Resolution re: Oath of Office

Resolution No. 18    Moved by Valerie Durston  
  Seconded by Paul Buchner

RESOLVED that the Council of the Township of South-West Oxford receive information and correspondence items #102 to #104 inclusive as information and that they be noted and filed.

DISPOSITION: Motion Carried

### **By-laws and Agreements**

- By-Law No. 25-2023 - To provide for the collection of actual costs for the construction of the Couse-Curtis Municipal Drain 2021
- By-Law No. 26-2023 - To provide for the collection of actual costs for the construction of the Van Wynsberghe Drain 2021
- By-Law No. 27-2023 - To provide for the collection of actual costs for the construction of the Wray Piper Municipal Drain 2018
- By-Law No. 28-2023 - To provide for the collection of actual costs for the construction of the Stevens Drain 2020
- By-law No. 29-2023 - To provide for the regulation and control of the setting of fires and the prevention of fire (Open Air Burning By-law)
- By-law No. 30-2023 - To amend Township of South-West Oxford Zoning By-law (ZN 4-22-04 - Barnim/Nelson)
- By-law No. 31-2023 - To amend Township of South-West Oxford Zoning By-law (ZN 4-23-02 - Sommerville)

Resolution No. 19    Moved by Paul Buchner  
  Seconded by George Way

RESOLVED that the following By-Laws be introduced and that they be read a first and second time:

- By-Law No. 25-2023 being a By-law to provide for the collection of actual costs for the construction of the Couse-Curtis Municipal Drain 2021



- By-Law No. 26-2023 being a By-law to provide for the collection of actual costs for the construction of the Van Wynsberghe Drain 2021
- By-Law No. 27-2023 being a By-law to provide for the collection of actual costs for the construction of the Wray Piper Municipal Drain 2018
- By-Law No. 28-2023 being a By-law to provide for the collection of actual costs for the construction of the Stevens Drain 2020
- By-law No. 29-2023 being a By-law to provide for the regulation and control of the setting of fires and the prevention of fire (Open Air Burning By-law), as amended – Section 3.3 c 10 – add livestock
- By-law No. 30-2023 being a By-law to amend Township of South-West Oxford Zoning By-law (ZN 4-22-04 - Barnim/Nelson)
- By-law No. 31-2023 being a By-law to amend Township of South-West Oxford Zoning By-law (ZN 4-23-02 – Sommerville)

DISPOSITION: Motion Carried

Resolution No. 20 Moved by George Way  
Seconded by Peter Ypma

RESOLVED that By-Laws 25-2023 to 31-2023 inclusive be read a third time and finally passed, and that the Mayor and Clerk be authorized to sign the By-Law and affix the corporate seal.

DISPOSITION: Motion Carried

### **Committees**

- Environment and Energy Innovation Committee Minutes – April 5<sup>th</sup>, 2023
- SWOX Housing Opportunities Committee – February 7<sup>th</sup>, 2023

Resolution No. 21 Moved by Peter Ypma  
Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford receive the following Committee of Council minute as information:

- Environment and Energy Innovation Committee minutes of April 5<sup>th</sup>, 2023.
- SWOX Housing Opportunities Committee minutes of February 7<sup>th</sup>, 2023.

DISPOSITION: Motion Carried

### **New Business**

#### **Brownsville Hall Board – Historical Society**

The historical society has approached the Brownsville Hall board with a request to have some artifacts stored at the hall. They have been asked if they can do this at the hall, and questioned what is required to do so (i.e., building permit, drawings). Chief Administrative Officer Mary Ellen Greb will follow up in this regard. The historical society will also be in contact with Curator Stephanie Radu at the Beachville Museum.

#### **Demolition Awareness**

Councillor Gillis questioned if there are any requirements within the Ontario Building Code to make residents aware of the demolition of old structures within the Township. It was noted that unless the property is designated under the Ontario Heritage Act, there is no public notice required. The Building Code requires that upon application a permit be issued within 10 days. The demolition permit issued is a public document and is required to be posted on site.

#### **Closed Session – None**

#### **Council Round Table**

*Council members shared updates from their respective wards and community involvement. The Brownsville community wide yard sale will take place on the first Saturday in June – there will be a craft sale on the same day and food trucks at the community centre. Dereham Centre Hall Summer BBQ will take place on June 20<sup>th</sup>. The Hilltop Park bottle drive is scheduled on May 27<sup>th</sup> at the park starting at 9:00 a.m. Beachville firefighters' breakfast is scheduled on Sunday, June 4<sup>th</sup>. The Beachville yard sale will take place on the last Saturday in May. Car shows will return at the Beachville Museum on the last Sunday of each month this summer. It was noted that Dodge Line South construction project is scheduled to begin at the end of June.*

